

CS-12-216

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CONTRACT MANAGEMENT

CHANGE ORDER APPROVAL FORM

2013 JUN 16 PM 2:18

PROJECT: CR115A (Kings Ferry Road)  
At Cabbage Creek Culvert Extension

CHANGE ORDER NUMBER: 1

DATE: 5-31-13

CONTRACT NUMBER: CM1654-WA05

TO CONTRACTOR: McCranie & Associates, Inc.

Reason for Change Order: Correct calculation error in compensation for services to pick up the amount of \$1,800.00 estimated for survey

Original Contract Sum.....	\$	<u>18,486.00</u>
Net Change by Previous Change Order/Supplemental Agreement.	\$	<u>.00</u>
Contract Sum Prior to This Change Order.....	\$	<u>18,486.00</u>
Amount of This Change Order (Add/Deduct).....	\$	<u>1,800.00</u>
New Contract Sum Including this Change Order.....	\$	<u>20,286.00</u>

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COUNTY MANAGER'S  
OFFICE  
13 JUN - 7 PM 3:27

The contract for substantial completion will be (~~increased~~) (~~decreased~~) (unchanged) by 0 days;

APPROVED BY: [Signature]  
Project Manager (Department Head)

DATE: 6/5/13

APPROVED BY: [Signature]  
Contract Manager

DATE: 6/6/13

APPROVED BY: [Signature]  
Director of Office of Management & Budget

DATE: 6-12-13

56/9/13

APPROVED BY: [Signature]  
County Manager

DATE: 6/13/13

ACCOUNT NO.: 63402541-563300-115CD

Nassau County  
Department of Contract Management

County   
Contractor   
Field   
Other

**CHANGE ORDER REQUEST**

PROJECT: CR 115 (Kings CHANGE ORDER NUMBER: 1

Ferry Road) at Cabbage Creek DATE: 05-31-13

CONTRACT NUMBER: CM1654-WA05

CONTRACTOR: McCranie & Associates

The Contract is changed as follows: Correct calculation error in compensation for services to pick up the amount of \$1,800.00 estimated for survey.

Original Contract Sum	\$	<u>18,486.00</u>
Net change by Previous Change Order	\$	<u>.00</u>
Contract Sum Prior to This Change Order	\$	<u>18,486.00</u>
Amount of This Change Order (Add/Deduct)	\$	<u>1,800.00</u>
New Contract Sum, Including this Change Order	\$	<u>20,286.00</u>

The Contract Time for substantial completion will be (~~increased~~) (~~decreased~~) (unchanged) by 0 days.

This document, when signed by all parties, shall become an amendment to the Contract and all provisions of the Contract shall apply hereto.

RECOMMENDED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Resident Project Representative

ACCEPTED BY: Elizabeth M. Francis DATE: 6-4-13

Contractor

Approved by: Deby DATE: 6/13/13

Board of County Commissioners  
Or their Designee

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CONTRACT M...

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CONTRACT MANAGEMENT

2013 MAR 15 PM 5:50  
WORK AUTHORIZATION # CM1654-WA05  
NASSAU COUNTY  
BOARD OF COUNTY COMMISSIONERS  
RFQ/BID NO. NC10-004

2013 MAR 12 AM 8:53

<b>Consultant:</b>	McCranie & Associates, Inc.
<b>Contract Number:</b>	CM1654
<b>Contact Name:</b>	Dan McCranie
<b>Contact Number:</b>	904-335-8685
<b>Email:</b>	dan@mccranie-engineers.com

CURRENT WORK AUTHORIZATION			
Project Short Title: CR 115A (Kings Ferry Road) at Cabbage Creek Culvert Extension			
CONTRACT OVERVIEW			
		Total of Previous Authorizations	\$319,119.69
<b>Date Submitted</b>	02-22-13	Adjustments/Change Orders	\$20,961.00
<b>Amount</b>	\$18,486.00	This Work Authorization	\$18,486.00
<b>Scheduled Completion</b>	See time schedule	Current Contract Total	\$358,566.69

This Work Authorization is to the AGREEMENT between Nassau County and the Consultant known as the Continuing Contract for Professional Engineering Services for Nassau County, Florida, dated September 8, 2010. The services to be provided under this Work Authorization are as follows:

ARTICLE 1. Services Described as:

McCranie & Associates shall perform the necessary items to create a set of design plans for the portion of roadway on CR 115A just south of Haddock Road. Services shall be provided as set forth in the described Scope of Services, attached hereto as Exhibit A.

ARTICLE 2. Time Schedule

McCranie & Associates shall submit 100% plans within 60 days of the notice to proceed. After receipt of all comments, a final set of plans and specifications shall be submitted within 30 days.

ARTICLE 3. Budget

McCranie & Associates shall complete the design for a lump sum cost of \$18,486.00 (see Estimate of Work Effort and Fee, Exhibit "B").

Article 4. Other Provisions

The Services covered by this Work Authorization will be performed in accordance with the provisions set forth in the AGREEMENT referenced above and any of its attachments or schedules. Additional terms or contract provisions whether submitted purposely or inadvertently, shall have no force or effect. This Work Authorization will become a part of the referenced AGREEMENT when executed by both parties.

2013 MAR 19 PM 4:36

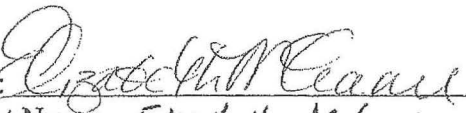
CONTRACT MANAGEMENT

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In presenting this Work Authorization, Consultant agrees that:

Unless detailed herein, all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work assignment. Any additional information, including detailed scope of services is attached.

AGREED TO BY:

BY:   
Print Name: Elizabeth Melrose  
Title: President  
Date: 3-7-13

RECOMMENDED AND APPROVED BY NASSAU COUNTY:

Public Works Director:

  
Scott Herring, Director

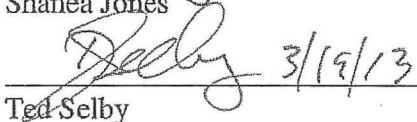
Contract Management:

  
Charlotte J. Young, Contract Manager

Office of Management & Budget:

  
Shanea Jones

County Manager:

 3/19/13  
Ted Selby

APPROVED by the County Manager, designee for the BOARD OF COUNTY COMMISSIONERS, the 19<sup>th</sup> day of March, 2013.

ACCOUNT NO.: 63402541-563300-115CD

**EXHIBIT A TO AGREEMENT  
BETWEEN  
NASSAU COUNTY AND McCRANIE & ASSOCIATES, INC.  
FOR  
PROFESSIONAL SERVICES**

**DESCRIPTION OF BASIC SUBCONTRACTOR SERVICES AND RELATED  
MATTERS**

This is an exhibit attached to and made a part of and incorporated by reference into the Agreement dated September 8, 2010, between Nassau County (COUNTY) and McCranie & Associates, Inc. (McCRANIE) for professional services.

1. McCRANIE shall provide for COUNTY the following Basic Services in accordance with the terms and conditions of the Contract. The basic intent of the project scope is to include all necessary items to create a set of design plans for the portion of roadway on CR 115A just south of Haddock Road:

- **Task 1: Survey**

McCranie & Associates shall have a licensed surveyor conduct a survey of the project area. Survey will include location and elevation of the existing guardrail, all roadway features, 200' north and south of the culvert crossing area, all driveways, and drainage system features.

- **Task 2: Design**

McCranie & Associates shall perform the required design services in order to remove, replace and extend the culverts of the CR 115A culvert crossing just south of Haddock Road. The design shall be based upon County and FDOT standards. This includes a drainage analysis, an MOT plan, an Erosion Control Plan and Utility Coordination.

- **Task 3: Post Design Services**

McCranie & Associates shall perform all required Post Design Services, including bidding assistance, attending pre-bid meetings, bid review and evaluation, cost estimates, shop drawing review, as-built review, project closeout and certifications.

- **Task 4: Signing and Pavement Marking**

McCranie & Associates shall perform the required design services in order to produce a set of Signing and Pavement Marking Plans.

- **Task 5: Specifications**

McCranie & Associates shall perform the required design services in order to produce a set of Specifications for Bidding.

- **Task 6: Permitting**

McCranie & Associates shall perform the required permitting services in order to apply for the approval of SJRWMD and ACOE.

2. The time periods for the performance of McCRANIE 's services are as follows:

A 100% set of plans shall be submitted within 60 days of the notice to proceed. After McCranie & Associates receives all comments, a final set of plans and specifications shall be submitted within 30 days.

3. Compensation for services of McCRANIE rendered pursuant to Article 1 will be on the following basis:

Survey	\$ 1,800
Design	\$ 9,111
Post Design Services	\$ 4,536
Signing & Pavement Marking	\$ 1,361
Specifications	\$ 2,268
Permitting	\$ 1,210
TOTAL	<del>\$ 18,486</del>
	\$ 20,286.00



ESTIMATE OF WORK EFFORT AND FEE  
CR 115A - Culvert Replacement

		Project Totals		
No / Activity	sheets	Man Hours	Rate	Labor Cost
<b>Task 1 - Survey</b>				
	Full Topo of crossing			\$ 1,800.00
				\$ -
	Subtotal			\$ 1,800.00
<b>Task 2 - Design</b>				
	Drainage Study - Flow under CR 115A		15	151.23 \$ 2,268.00
	Geotechnical Borings - subconsultant			\$ 1,400.00
	Review of Geotechnical information		1	151.23 \$ 151.00
	MOT plan	1	8	151.23 \$ 1,210.00
	SWPPP	1	1	151.23 \$ 151.00
	Erosion Control Plan	1	2	151.23 \$ 302.00
	Review Utilities in the area		2	151.23 \$ 302.00
	Contact all Utilities		3	151.23 \$ 454.00
	Coordinate with Utility Represenatives		4	151.23 \$ 605.00
	Plan Production	4	15	151.23 \$ 2,268.00
				151.23 \$ -
				151.23 \$ -
	Subtotal			\$ 9,111.00
<b>Task 3 - Post Design Services</b>				
	Bidding Assistance		4	151.23 \$ 605.00
	Pre-Bid Meeting		2	151.23 \$ 302.00
	Bid Review/Evaluation		6	151.23 \$ 907.00
	Shop Drawing/AS-Built Review		10	151.23 \$ 1,512.00
	Project Closeout & Certification		8	151.23 \$ 1,210.00
	Subtotal			\$ 4,536.00
<b>Task 4 - Signing &amp; Pavement Marking</b>				
	Review of existng signage and striping		3	151.23 \$ 454.00
	Signing & Pavement Marking Plan	1	6	151.23 \$ 907.00
				151.23 \$ -
				151.23 \$ -
				151.23 \$ -
	Subtotal			\$ 1,361.00
<b>Task 5 - Specifications</b>				
	Specifications		15	151.23 \$ 2,268.00
				151.23 \$ -
				151.23 \$ -
				151.23 \$ -
				151.23 \$ -
	Subtotal			\$ 2,268.00
<b>Task 6 - Permitting</b>				
	Permitting with SJRWMD		4	151.23 \$ 605.00
	Permitting with ACOE		4	151.23 \$ 605.00
				151.23 \$ -
				151.23 \$ -
				151.23 \$ -
	Subtotal			\$ 1,210.00
		<b>Project Totals</b>	<b>113</b>	<b>\$ 18,486.00</b>

\$20,286.00  
✓